

## Article I – Administration

### 1.01 District Governor

The District Governor is the sole District administrative officer for Rotary International, nominated by the clubs in the District and elected by Rotary International at the Rotary International Convention. The term of office begins on July and continues for one year or until a successor has been elected.

The District Governor, with the help of former RI officers and other Rotarians, organizes the District to best help individual Rotary clubs. The Governor shall designate necessary committees and subcommittees, appoint members to those committees, and designate the committee chairs. The Governor may delegate to Assistant Governors as well as to the District Governor-Elect, the District Governor-Nominee, and the District Governor Nominee-Designate as many duties as deemed to be in the best interests of the orderly conduct of the District, while still retaining overall responsibility.

The District Governor, annually, will ask each club in the District to survey its membership and propose suitable candidates for Governor.

The District Governor is responsible for the following:

- a. Organizing new clubs in the District
- b. Strengthening existing clubs in the District
- c. Promoting cordial relations among the District's clubs and between the clubs and Rotary International
- d. Planning and presiding at the District Conference
- e. Assisting the District Governor-Elect in the planning and preparation for the President-Elect Training Seminar (PETS) and the District Assembly
- f. Visiting every club in the District
- g. Issuing a monthly District newsletter available to all District Rotarians as well as the RI Secretariat and the RI Zone Director
- h. Supplying full information as to the conditions of the clubs in the District with recommended action for strengthening them to the District Governor-Elect prior to the International Assembly
- i. Reporting promptly to Rotary International as may be required by the President of RI and/or the Board of Directors of RI
- j. Encouraging group meetings/projects among proximate clubs
- k. Promoting attendance at the International Convention
- l. Providing a District monthly attendance report to the clubs in the District and to RI
- m. Attending all meetings of the District Board of Directors

### 1.02 District Governor-Elect

The District Governor-Elect is the next person in line to become District Governor for the ensuing Rotary year.

The District Governor-Elect is responsible for the following:

- a. Attending the Governor-Elect Training Seminar (GETS)
- b. Appointing Assistant Governors for the ensuing year and seeing to their training
- c. Appointing Committee Chairs for the ensuing year
- d. Attending all District sponsored meetings
- e. Arranging the District Assembly
- f. Arranging the President-Elect Training Seminar (PETS)
- g. Attending meetings of the District Conference Committee in planning the Conference for the succeeding year
- h. Attending all meetings of the District Board of Directors
- i. Assisting the District Governor as needed

#### 1.03 District Governor-Nominee

The District Governor-Nominee, selected by the District Governor Nominating Committee, is to become District Governor-Elect in the ensuing Rotary year.

The District Governor-Nominee is responsible for the following:

- a. Beginning preparation for the role of Governor
- b. Becoming familiar with all aspect of the District Leadership Plan and operations
- c. Attending and participating in District meetings whenever possible
- d. Attending the District Team Training Seminar
- e. Selecting a site for the district conference to be held during the year of the Governor Nominee's service as District Governor
- f. Performing such duties as may be recommended by the District Governor or District Governor-Elect

#### 1.04 District Governor-Nominee-Designate

The District Governor-Nominee-Designate is to become District Governor-Nominee in the Rotary year following selection by the District Governor Nominating Committee.

Duties of the District Governor-Nominee-Designate generally involve becoming knowledgeable and active in all aspects of District operations.